

**MINUTES
TOWN OF EDGEWOOD
REGULAR COUNCIL MEETING – OCTOBER 5, 2016 @ 6:30 P.M.
EDGEWOOD COMMUNITY CENTER - #27 E. FRONTAGE ROAD**

• **CALL TO ORDER.**

Mayor Bassett called the meeting to order at 6:30 p.m.
Councilors Present: Sherry Abraham, Rita Loy Simmons, and Chuck Ring
Also Present: Clerk/Treasurer Juan Torres, Deputy Clerk Carla Salazar, and Rebecca Sanchez

• **PLEDGE OF ALLEGIANCE.**

1. APPROVAL OF AGENDA.

MOTION: Councilor Abraham made a motion to approve the Agenda.
Councilor Simmons seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

2. APPROVAL OF CONSENT AGENDA.

- A. Approval of the Draft Regular Council Meeting Minutes of September 21, 2016
- B. Acknowledge Receipt of the Planning & Zoning Commission Meeting Minutes of September 19, 2016
- C. Acknowledge Receipt of the Planning & Zoning Commission Meeting of September 5, 2016

Councilor Abraham expressed a need for clarification on the question of whether or not the Planning & Zoning Commission Meeting Minutes were draft or approved minutes. Councilor Abraham also expressed concern that the clarifications she had requested of the Planning & Zoning Meeting Minutes of September 5, 2016 had not been made.

The Deputy Clerk, Ms. Carla Salazar responded that a mistake had been made in previous council agendas and that, in fact, the word “Draft” should not appear before the Planning & Zoning Commission Meeting Minutes in the Consent Agenda. The Planning & Zoning Commission Meeting Minutes presented to the governing body in the Consent Agenda are minutes that have already been approved by the Planning & Zoning Commission.

Councilor Simmons requested the following corrections be made to the Draft Regular Council Meeting Minutes of September 21, 2016:

- 1.) On page 5 of 7, correct two references to Ms. Ege to Ms. Richardson
- 2.) On the Town of Edgewood Police Report write out Chief Crow’s full name at the beginning of the report as well as at least once in the beginning of every paragraph during which he is noted as still speaking. Councilor Simmons then suggested that as a matter of course future meeting minutes should list the full name of whomever is speaking at least once and at the beginning of every paragraph.
- 3.) On Item 10 correct the date of the Autumn Mixer from September 2nd to September 22nd

Councilor Abraham then referenced, once again, her attempt to get clarification on the Planning & Zoning Commission Meeting Minutes of September 5, 2016 – Item No. 5 - concerning criteria and priorities on the paving list.

Mayor Bassett responded that on the Planning & Zoning Commission Meeting Minutes of September 19, 2016, the Commission did try to provide that clarification.

Councilor Abraham also expressed some concern that on the Planning & Zoning Commission Meeting Minutes of September 5, 2016, Mayor Bassett is listed on the call to order and the roll call. A discussion then took place between the Councilors and the Mayor regarding his attendance at the Planning & Zoning Commission Meetings.

Councilor Abraham also had a concern regarding Item A on the Planning & Zoning Commission Meeting Minutes of September 19, 2016 in which there was a reference to a party or large wedding and to Mr. Larry Sullivan requiring a compliance memorandum. Councilor Abraham wondered to whom that Compliance Memorandum would be submitted and who would approve it.

MOTION: Councilor Abraham made a motion to hold the approval of the Consent Agenda and look at the Planning & Zoning Meeting Minutes of September 5th and September 19th again at the next council meeting
Councilor Simmons seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

After the vote, Councilor Ring wondered if we could contact the municipal league about the Mayor's attendance at Planning & Zoning Meetings and see if we could get a decision from them on whether or not his attendance at those meetings was legal. A discussion about that subject then followed in which Mayor Bassett, Councilor Abraham, Councilor Ring and Councilor Simmons all participated. **At this point at 6:45 PM, Councilor John Abrams joined the proceedings.**

3. MATTERS FROM THE MAYOR.

A. Wastewater Plant Expenses

Two handouts were distributed. A spreadsheet of expenses incurred in the last 12 months running the wastewater treatment facility and a letter from Judith L. Kahl, Technical Service Manager, NMED regarding the Water Reclamation Facility – PER. The Mayor gave a general overview of both handouts.

Councilor Abraham, Councilor Ring and Councilor Simmons all participated in the discussion of the handouts and Councilor Simmons recommended a peer review of the PER and also mentioned the Town might want to contact Rural Water and ask them to do a review. After discussion Mayor Bassett suggested that the council may want to put off adoption of the PER, which was scheduled to be heard on the regular council meeting of October 19th.

B. Mayor Bassett updated the council on the water leak that happened at the Police Department parking lot.

C. Hwy 344 Construction Update. Mayor Bassett update the council on the construction on Hwy 344

4. MATTERS FROM THE COUNCILORS and/or ANNOUNCEMENTS.

Councilor Ring had no announcements.

Councilor Abraham announced her support for continuing/renewing/funding a contract with the Edgewood Chamber of Commerce for marketing and being an economic development tool for Edgewood.

Councilor Simmons reiterated her support for the Chamber of Commerce and continuing their contract. Councilor Ring concurred.

Councilor Abrams had no announcements.

5. MATTERS FROM THE MUNICIPAL JUDGE WILLIAM H. WHITE

Judge White presented his report for the month of September. He also made mention about a possible State of New Mexico change to the collection and reimbursement of Municipal Court Funds and stated that he would update the council if he hears anything further.

MOTION: Councilor Abrams made a motion approve the Judges report for the month of September

Councilor Simmons seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

6. MATTERS FROM STAFF

Rebecca Sanchez presented to each member of the Governing Body individually a "Resolutions and Ordinance Book" which held important Resolutions and Ordinances passed by the Governing Body of the Town of Edgewood and which the current Governing Body can use for reference purposes. She also presented a plan for updating the books. The Councilors all commended Ms. Sanchez on her efforts and appreciated the books.

7. RESOLUTION 2016-19 ADOPTION OF MEDICAL CENTER RD AS A MUNICIPALLY MAINTAINED RD.

Mayor Bassett deferred to Councilor Ring to present this item.

Councilor Ring spoke about the history and naming of Medical Center Rd. He also spoke about the Town's history in maintaining the road. He referenced the report from Norton Henninger, Roads Supervisor, Town of Edgewood and also referenced the Town's Planning and Zoning Commission recommendation that we accept and maintain the road.

Mr. Norton Henninger spoke about how long he had maintained the road prior to discovering it was not on the road maintenance list. He requested clarification on the status of the road from the council.

MOTION: Councilor Simmons made a motion to approve Town of Edgewood Resolution 2016-19 accepting Medical Center Rd as a municipally maintained road

Councilor Abraham seconded the motion.

VOTE: Councilor Ring voted aye
Councilor Abraham voted aye
Councilor Simmons voted aye
Councilor Abrams voted aye
The Motion Carried.

8. RESOLUTION NO 2016-18 TO RESCIND RESOLUTION 2009-11

Mayor Bassett presented to Council a resolution to rescind resolution 2009-11 which mandated the presence of an attorney at one council meeting a month

Councilor Ring asked the Mayor to talk about the costs of having an attorney present at council meetings. The mayor responded that in the last four years the Town has spent over \$450,000.00 with our attorneys.

Councilor Simmons mentioned we might need to table items.

Council Ring agreed we could postpone if items at a meeting necessitated an attorney.

MOTION: Councilor Abrams made a motion to approve Town of Edgewood Resolution 2016-18 to rescind Resolution 2009-11
Councilor Ring seconded the motion.

VOTE: Councilor Abrams voted aye
Councilor Simmons voted nay
Councilor Abraham voted nay
Councilor Ring voted aye
The motion was tied, and Mayor Bassett stated that in a tie situation the Mayor may vote in order to break the tie. Mayor Bassett voted aye. The motion carried.

10. PUBLIC COMMENTS OF GENERAL MATTERS. Limit to 2 minutes per person.

Ms. Linda Burke from the Edgewood Chamber of Commerce mentioned that for the Chamber to do its work it requires some funding and they would very much like to sign a contract with the Town so they can help support what the community wants from the Town. She mentioned the Chamber was working on a "Keep It Local" campaign. She also made mentioned that the Chamber did send a letter last week to the Governing Body asking that while work was being done on the logo, they consider the addition of an equine element into the logo. Finally, she noted the Chamber has a lunch meeting

coming up on October 20th at Pizza Barn from 11:30 a.m. to 1:00 p.m. Ms. Burke invited the governing body to attend.

Councilor Simmons suggested we add Ms. Linda Burke to the agenda at least once a month as a regular speaker.

11. MATTERS FROM THE CLERK/TREASURER.

A. Capital Outlay Funds Frozen

Mr. Torres referenced a handout sent to State of New Mexico Cabinet Secretaries and Division Directors freezing capital outlay projects that had not been obligated by September 6th in lieu of the upcoming special session. This directly impacted our 2015 capital outlay appropriation of \$620,000.00 for the wastewater collection line extension for Cactus Rd. (No. 5 on ICIP)

B. Trestle Bridge Funding Update

Mr. Torres mentioned the Town had set aside \$8,500.00 to move the bridge and it only cost \$1,000.00 He then authorized the spending of some of the excess funding in the amount of \$2,000.00 for new trees in the park and on the roadway and said any future spending of the excess amount would be brought to council but cautioned that the excess funding, if it had to be spent at all, should be spent on projects listed in the ICIP.

C. Table of Enactment Dates for local option GRT

Mr. Torres presented council with a handout showing enactment dates for our local option GRT. Shows our tax rate in all three counties

ANNOUNCEMENTS and/or CALENDAR REVIEW.

- A. Regular Council Meeting – October 19, 2016 @ 6:30 P.M.
- B. NOTE: Town Hall offices will be closed on Monday October 10th, 2016 in Observance of Columbus Day
- C. Parliamentary Procedure training on October 17th at 4:00 p.m. for the Town of Edgewood Governing Body and Planning and Zoning Commission Members
- D. Discussion of a possible meeting date for a joint Town Council and P & Z Commission Workshop on the Subdivision Ordinance

The Mayor asked if November 12th was an acceptable date. All found it acceptable.

Councilor Abraham asked if an attorney would be present or someone from the Municipal League.

Mr. Larry Sullivan, Planning & Zoning Administrator, Town of Edgewood stood and addressed the Council and stated that Sandra Gaiser from the Mid-Region Council of Governments would be attending.

2. FUTURE AGENDA ITEMS.

- A. Adoption of the Wastewater Reclamation Facility PER on the next Regular Council Meeting of October 19th, 2016.

Mayor Basset mentioned this might need to be postponed based on pending information

 Initials

- B. Eric Lujan, Chief Deputy County Treasurer will present on Santa Fe County's Property Tax Outreach Program on the next Regular Council Meeting of October 19th, 2016
- C. Quarterly Budget Review on the next Regular Council Meeting of October 19th, 2016

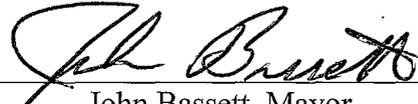
15. ADJOURN.

MOTION: Councilor Simmons made a motion to adjourn the meeting of September 21, 2016. Councilor Abrams seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

Mayor Bassett adjourned the meeting of October 5, 2016 at 7:47 p.m.

PASSED, APPROVED AND ADOPTED THIS 19th day of OCTOBER, 2016



John Bassett, Mayor

ATTEST:



Juan Torres, Clerk/Treasurer